

RECORD OF PROCEEDINGS

**MINUTES OF A SPECIAL MEETING OF
THE BOARDS OF DIRECTORS OF THE
RAMPART RANGE METROPOLITAN DISTRICT NOS. 4, 5, 6 & 8
(THE “DISTRICTS”)
HELD
DECEMBER 6, 2023**

A special meeting of the Boards of Directors of the Rampart Range Metropolitan District Nos. 4, 5, 6 & 8 (referred to hereafter as the “Boards”) was convened on December 6, 2023 at 11:48 a.m. at Coventry Development Corp., 9878 Schwab Way, Suite 415, Lone Tree, Colorado. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Keith Simon, President
Darryl Jones, Treasurer
Elizabeth Matthews, Secretary
Ken Linhardt, Assistant Secretary
Jennifer Miller, Assistant Secretary (RRMD No. 5 only)

Also, In Attendance Were:

Denise Denslow, Ashley Heidt and Susan Sanchez; CliftonLarsonAllen LLP
Jon Hoistad, Esq.; McGeady Becher P.C.
Mike Crespin and Leigh Dufresne; BrightView Landscape Services, Inc. (“BrightView”)
Carson Besgrove; Merrick & Company
Ernie Warzecha; Diverse Project Consultants
John Connelly; Coventry Development Corp.

ADMINISTRATIVE MATTERS

Quorum/call to order/disclosures of potential conflicts of interest: Director Simon called the meeting to order and confirmed the presence of a quorum.

The Boards discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Boards of Directors to the Secretary of State. The members of the Boards were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Boards’ members prior to this meeting in accordance with statute. It was noted by Attorney Hoistad that disclosures of potential conflicts of interest were filed with the Secretary of State for all directors, and no additional conflicts were disclosed at the meeting.

Agenda, location of meeting and posting of meeting notices: The Boards reviewed the Agenda for the meeting. Following discussion, upon motion duly made by Director Matthews, seconded by Director Jones and, upon vote,

RECORD OF PROCEEDINGS

unanimously carried, the Boards approved the Agenda, as amended.

The Boards entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the Districts' Board meeting. Following discussion, and upon motion duly made by Director Matthews, seconded by Director Jones and, upon vote, unanimously carried, the Boards determined to conduct the meeting at the above-stated date, time, and location, which is within 20 miles of the Districts. It was further noted that notice of the time, date and location was duly posted and that no objections to the location or any requests that the meeting place be changed by taxpaying electors within the Districts' boundaries have been received.

Public Comment: There were no public comments.

Resolution Establishing Regular Meeting Dates, Times and Location, and Designating Location for Posting 24-Hour Notices: Ms. Denslow discussed business to be conducted in 2024 and location. Following discussion, upon a motion duly made by Director Simon, seconded by Director Matthews and, upon vote, unanimously carried, the Boards adopted the Resolutions Establishing Regular Meeting Dates, Times and Location and Designating Location for Posting 24-Hour Notices, and scheduled 2024 regular meetings on the fourth Wednesday each month at 3:00 p.m., to be held at the offices of Coventry Development, 9878 Schwab Way, Suite 415, Lone Tree, Colorado 80124.

Section 32-1-809, C.R.S., reporting requirements (Transparency Notice): Ms. Denslow reviewed the reporting requirements, and the Board directed the notice to be posted on the Special District Associate website and the Districts' website.

Section 32-1-306, C.R.S., and direct staff regarding compliance for 2023 (Annual Map Filing): Ms. Denslow reviewed the annual map filing requirements and noted that her office will file required documentation with the required agencies.

CONSENT AGENDA

The Boards considered the following items on the Consent Agenda:

Minutes of July 19, 2023 Special Meeting (RRMD Nos. 4, 5, 6, & 8) and August 23, 2023 Regular Meeting (RRMD Nos. 6 and 8):

Change Order No. 03 to Work Order No. 1.1 to Service Agreement for Project MD5-019 East Side Landscape between RRMD No. 5 and Brightview Landscape Development for Larry Levin Park (reconcile quantities of conduit) in the deductive amount of (\$3,508.00):

RECORD OF PROCEEDINGS

Change Order No. 03 to Work Order No. 1.2 to Service Agreement for Project MD5-019 East Side Landscape between RRMD No. 5 and Brightview Landscape Development for Koebel ROW Rail Way and Havana (planting grasses, crusher fine installation, stone bench installation) in the amount of \$17,944.50:

Change Order No. 04 to Work Order No. 1.2 to Service Agreement for Project MD5-019 East Side Landscape between RRMD No. 5 and Brightview Landscape Development for Koebel ROW Rail Way and Havana (construction of irrigation, landscaping and maintenance along Ridgeway Parkway) in the amount of \$818,532.68:

Change Order No. 05 to Work Order No. 1.2 to Service Agreement for Project MD5-019 East Side Landscape between RRMD No. 5 and Brightview Landscape Development for Koebel ROW Rail Way and Havana (construction of irrigation, landscaping and maintenance for Ridgeway Station streetscape) in the amount of \$182,722.99:

Change Order No. 01 to Construction Contract between RRMD No. 5 and Broomfield Sign Company, Inc. d/b/a/ BSC Signs for Larry Levin Park Sign in the amount of \$692.83:

Change Order No. 01 to Task Order No. 003 to MSA 23-04 for Design and Construction Administration Services between RRMD No. 5 and Consilium Design, Inc. (Ridgeway Station TOD – additional services) in the amount of \$10,000.00:

Change Order No. 01 to Task Order No. 006 to MSA 23-04 for Design and Construction Administration Services between RRMD No. 5 and Consilium Design, Inc. (Ridgeway Parkway Phase 1B – additional services) in the amount of \$750.00:

Change Order No. 02 to Task Order No. 006 to MSA 23-04 for Design and Construction Administration Services between RRMD No. 5 and Consilium Design, Inc. (Ridgeway Parkway Phase 1B – additional services) in the amount of \$10,000.00:

Task Order No. 07 to MSA 23-04 for Design and Construction Administration Services between RRMD No. 5 and Consilium Design, Inc. (landscape construction team meetings) in the amount of \$10,000.00:

Change Order No. 01 to Service Agreement for Badger Gulch Park Landscape Architecture between RRMD No. 5 and Consilium Design, Inc. (additional illustrative, park size increase, concept changes) in the amount of \$5,000.00:

RECORD OF PROCEEDINGS

Change Order No. 02 to Service Agreement for Badger Gulch Park Landscape Architecture between RRMD No. 5 and Consilium Design, Inc. (additional design and meeting time for concept plan) in the amount of \$8,000.00:

Change Order No. 01 to Service Agreement for On-Call Services between RRMD No. 5 and Consilium Design, Inc. (services that fall outside of contracted project work) in the amount of \$10,000.00:

Service Agreement for Greenway Park Design between RRMD No. 5 and Consilium Design, Inc. in the amount of \$13,950.00:

Service Agreement for Promontory Park Design between RRMD No. 5 and Consilium Design, Inc. in the amount of \$8,950.00:

Change Order No. 02 to Agreement for East Side Concrete Projects between RRMD No. 5 and CTF Construction (sidewalks in Havana ROW and High Note ROW) in the amount of \$69,135.00:

Change Order No. 03 to Agreement for East Side Concrete Projects between RRMD No. 5 and CTF Construction (additional handicap ramp) in the amount of \$2,500.00:

Change Order No. 04 to Agreement for East Side Concrete Projects between RRMD No. 5 and CTF Construction (remove and replace handicap ramp at High Note Ave and Havana Street) in the amount of \$1,912.00:

Service Agreement between RRMD No. 5 and Design Workshop, Inc. (aesthetic treatments on Ridgeway Parkway bridge and Happy Canyon and Badger Gulch Open Spaces) for \$70,178.00:

Service Agreement for Construction Management Services for Ridgeway East Filings 2 and 3 Street and Utility Projects (MD5-012, 015, 016, 017 and 019) between RRMD No. 5 and Diverse Project Consultants (additional service for Larry Levin Park Project) in the amount of \$550,000.00:

Change Order No. 01 to Service Agreement for Construction Management Services for MD5-019 (Ridgeway East Multiple Landscape Projects – 2023) between RRMD No. 5 and Diverse Project Consultants (additional service for Larry Levin Park Project) in the amount of \$15,000.00:

Change Order No. 02 to Service Agreement for Construction Management Services for MD5-019 (Ridgeway East Landscape – Koebel ROW Project)

RECORD OF PROCEEDINGS

between RRMD No. 5 and Diverse Project Consultants (additional service for previously labeled Task Order 1.3 Regency ROW) in the amount of \$17,500.00:

Change Order No. 03 to Service Agreement for Construction Management Services for MD5-019 (Ridgegate East Landscape – Koebel ROW Project) between RRMD No. 5 and Diverse Project Consultants (additional service previously labeled Task Order 1.4 Ridgegate Parkway ROW) in the amount of \$50,500.00:

Change Order No. 04 to Service Agreement for Traffic Signal Design (Ridgegate Parkway Couplet) between RRMD No. 5 and FHU (completion of Filing 3 and 4 project plans) in the amount of \$10,000.00:

Change Order No. 05 to Service Agreement for Traffic Signal Design (Ridgegate Parkway Couplet) between RRMD No. 5 and FHU (completion of Filing 3 and 4 project plans) in the amount of \$10,000.00:

Change Order No. 05 to Construction Contract (MD5-020 City Center Earthwork Phase 1 Project) between RRMD No. 5 and Fiore & Sons (reconcile work) in the deductive amount of (\$4,840.00):

Change Order No. 01 to Service Agreement for 2023 Miscellaneous Services – East Side between RRMD No. 5 and Merrick & Company (ongoing support) in the amount of \$36,000.00:

Change Order No. 01 to Service Agreement for Construction Support Services (MD5-019 Streetscape Phase 1) between RRMD No. 5 and Merrick & Company (ongoing construction support) in the amount of \$50,000.00:

Change Order No. 01 to Service Agreement for Project Bid and Construction Support Services Ridgegate Parkway-Lyric Street Traffic Signal (MD5-018) between RRMD No. 5 and Merrick & Company (ongoing construction support) in the amount of \$45,000.00:

Change Order No. 03 to Service Agreement for Professional Engineering and Design Services (Ridgegate Parkway Couplet Development Roadway and Utility Design) between RRMD No. 5 and Merrick & Company (Filing 3 and 4 Final Design) in the amount of \$132,000.00:

Change Order No. 02 to Service Agreement for Graphic Assistance for Parks Master Plan between RRMD No. 5 and Sage Design Group, LLC (additional services for graphic assistance for couplet district) in the amount of \$7,500.00:

RECORD OF PROCEEDINGS

Change Order No. 06 to Construction Agreement for MD5-018 Lyric Street Traffic Signal Project between RRMD No. 5 and Sturgeon Electric Company, Inc. (additional lighting south side of High Note Avenue west of Havana Street) in the amount of \$124,835.00:

First Amendment to Agreement regarding Conceptual Design of Fee-in-Lieu Drainage & Flood Control Improvements for Badger Gulch Upstream of Ridgeway Parkway between RRMD No. 5 and Mile High Flood District (Agreement No. 20-01.36A, Project No. 107992):

Following review and discussion, upon a motion duly made by Director Matthews, seconded by Director Linhardt and, upon vote, unanimously carried, the Boards approved and/or ratified, as appropriate, the Consent Agenda.

ENGINEER/
CONSTRUCTION
MATTERS

Engineering/Design Report: Mr. Besgrove reviewed the below with the Boards.

RidgeGate East Filing 3: Mr. Besgrove reported the plat was approved by City Council on December 5th.

RidgeGate East Filing 4: Mr. Besgrove reported the plat will be resubmitted to the City on December 15th. The project is out to bid with bids due in January.

Badger Gulch Sanitary Sewer: Mr. Besgrove reported this is out to bid with bids due in January.

Construction Report: Mr. Warzecha provided an update regarding construction on the East Side.

FINANCIAL
MATTERS

Claims: Ms. Sanchez reviewed the prior claims with the RRMD No. 5 Board. Upon a motion duly made by Director Miller, seconded by Director Matthews and, upon vote, unanimously carried, the RRMD No. 5 Board ratified approval of prior claims totaling \$5,864,829.29, including check numbers 1914 – 2006, four ACH payments and two wire transfers.

Cash Position Report: Ms. Sanchez reviewed the Cash Position Report, noting that this is informational only.

September 30, 2023 Financial Statements: Ms. Sanchez reviewed the Financial Statements with the RRMD No. 5 Board. Following review, upon a motion duly made by Director Miller, seconded by Director Jones and, upon vote, unanimously carried, the RRMD No. 5 Board accepted the September 30, 2023 Financial Statements.

RECORD OF PROCEEDINGS

Public Hearing on District Nos. 4, 5, 6 and 8 Amendments to 2023 Budgets:

The Boards opened the public hearing to consider amendments to the 2023 Budgets.

It was noted that publication of Notice stating that the Boards would consider amendments of the 2023 Budgets and the date, time and place of the public hearing was made in a newspaper having general circulation within the Districts. No written objections were received prior to the public hearing.

No public comments were received, and the public hearing was closed.

Ms. Sanchez reported that no 2023 budget amendments were needed.

Public Hearing on District No. 6 2024 Budget: The RRMD No. 6 Board opened the public hearing to consider the proposed 2024 Budget and to discuss related issues.

It was noted that Notice stating that the RRMD No. 6 Board would consider adoption of the 2024 Budget and the date, time and place of the public hearing was published pursuant to statute. No written objections were received prior to the public hearing.

No public comments were received, and the public hearing was closed.

Ms. Sanchez reviewed the 2024 Budget with the RRMD No. 6 Board. Following discussion, upon motion duly made by Director Simon, seconded by Director Linhardt and, upon vote, unanimously carried, the RRMD No. 6 Board approved the 2024 Budget, as discussed, and considered adoption of the Resolution to Adopt the 2024 Budget and Appropriate Sums of Money and the Resolution to Set Mill Levies. Following discussion, upon motion duly made by Director Simon, seconded by Director Linhardt and, upon vote unanimously carried, the RRMD No. 6 Board adopted the Resolutions and authorized execution of the Certification of Budget. The District Accountant was directed to transmit the Certification of Tax Levies to the Board of County Commissioners of Douglas County not later than January 10, 2024. The District Accountant was further directed to transmit the Certification of Budget to the Division of Local Government no later than January 31, 2024.

Public Hearing on District No. 8 2024 Budget: The RRMD No. 8 Board opened the public hearing to consider the proposed 2024 Budget and to discuss related issues.

It was noted that Notice stating that the RRMD No. 8 Board would consider adoption of the 2024 Budget and the date, time and place of the public hearing was published pursuant to statute. No written objections were received prior to the public hearing.

RECORD OF PROCEEDINGS

No public comments were received, and the public hearing was closed.

Ms. Sanchez reviewed the 2024 Budget with the RRMD No. 8 Board. Following discussion, upon motion duly made by Director Matthews, seconded by Director Jones and, upon vote, unanimously carried, the RRMD No. 8 Board approved the 2024 Budget, as discussed, and considered adoption of the Resolution to Adopt the 2024 Budget and Appropriate Sums of Money and the Resolution to Set Mill Levies. Following discussion, upon motion duly made by Director Matthews, seconded by Director Jones and, upon vote unanimously carried, the RRMD No. 8 Board adopted the Resolutions and authorized execution of the Certification of Budget. The District Accountant was directed to transmit the Certification of Tax Levies to the Board of County Commissioners of Douglas County not later than January 10, 2024. The District Accountant was further directed to transmit the Certification of Budget to the Division of Local Government no later than January 31, 2024.

Public Hearing on District No. 5 2024 Budget: The RRMD No. 5 Board opened the public hearing to consider the proposed 2024 Budget and to discuss related issues.

It was noted that Notice stating that the RRMD No. 5 Board would consider adoption of the 2024 Budget and the date, time and place of the public hearing was published pursuant to statute. No written objections were received prior to the public hearing.

No public comments were received, and the public hearing was closed.

Ms. Sanchez reviewed the 2024 Budget with the RRMD No. 5 Board. Following discussion, upon motion duly made by Director Simon, seconded by Director Miller and, upon vote, unanimously carried, the RRMD No. 5 Board approved the 2024 Budget, as discussed, and considered adoption of the Resolution to Adopt the 2024 Budget and Appropriate Sums of Money and the Resolution to Set Mill Levies. Following discussion, upon motion duly made by Director Simon, seconded by Director Miller and, upon vote, unanimously carried, the RRMD No. 5 Board adopted the Resolutions and authorized execution of the Certification of Budget. The District Accountant was directed to transmit the Certification of Tax Levies to the Board of County Commissioners of Douglas County not later than January 10, 2024. The District Accountant was further directed to transmit the Certification of Budget to the Division of Local Government no later than January 31, 2024.

Public Hearing on District No. 4 2024 Budget: The RRMD No. 4 Board opened the public hearing to consider the proposed 2024 Budget and to discuss related issues.

RECORD OF PROCEEDINGS

It was noted that Notice stating that the RRMD No. 4 Board would consider adoption of the 2024 Budget and the date, time and place of the public hearing was published pursuant to statute. No written objections were received prior to the public hearing.

No public comments were received, and the public hearing was closed.

Ms. Sanchez reviewed the 2024 Budget with the RRMD No. 4 Board. Following discussion, upon motion duly made by Director Simon, seconded by Director Matthews and, upon vote, unanimously carried, the RRMD No. 4 Board approved the 2024 Budget, as discussed, and considered adoption of the Resolution to Adopt the 2024 Budget and Appropriate Sums of Money and the Resolution to Set Mill Levies. Following discussion, upon motion duly made by Director Simon, seconded by Director Matthews and, upon vote unanimously carried, the RRMD No. 4 Board adopted the Resolutions and authorized execution of the Certification of Budget. The District Accountant was directed to transmit the Certification of Tax Levies to the Board of County Commissioners of Douglas County not later than January 10, 2024. The District Accountant was further directed to transmit the Certification of Budget to the Division of Local Government no later than January 31, 2024.

DLG-70 Mill Levy Certification Forms: Following discussion, upon motion duly made by Director Simon, seconded by Director Jones and, upon vote, unanimously carried, the Boards authorized the District Accountant to prepare and sign the DLG-70 Mill Levy Certification Forms for certification to the Board of County Commissioners and other interested parties.

CliftonLarsonAllen LLP Master Service Agreement(s) (MSA) and Statement(s) of Work for 2024 Accounting and Management Services: Ms. Sanchez and Ms. Denslow reviewed the 2024 MSA and Statements of Work with the Boards. Following discussion, upon a motion duly made by Director Simon, seconded by Director Jones and, upon vote, unanimously carried, the Boards approved the CliftonLarsonAllen LLP MSA and Statements of Work for 2024 Accounting and Management Services.

Preparation of 2025 Budgets: Upon a motion duly made by Director Simon, seconded by Director Jones and, upon vote, unanimously carried, the Boards appointed the District Accountant to prepare the 2025 Budgets.

2023 Audit: Following discussion, upon a motion duly made by Director Simon, seconded by Director Jones and, upon vote, unanimously carried, the RRMD No. 5 Board approved the engagement of Fiscal Focus Partners LLC to perform the 2023 Audit.

2023 Audit Exemptions: Following discussion, upon a motion duly made by Director Simon, seconded by Director Jones and, upon vote, unanimously

RECORD OF PROCEEDINGS

carried, the RRMD Nos. 4, 6 & 8 Boards appointed the District Accountant to prepare and file the 2023 Audit Exemption Applications.

LEGAL MATTERS

Resolution Amending Policy on Colorado Open Records Act Requests:

Attorney Hoistad reviewed the Resolutions with the Boards. Following discussion, upon a motion duly made by Director Jones, seconded by Director Linhardt and, upon vote, unanimously carried, the Boards adopted the Resolutions Amending Policy on Colorado Open Records Act Requests.

Second Amendment to Joint Resolution regarding Water Resource Credit

Fees between RRMD Nos. 1, 5 and 6: Attorney Hoistad reviewed the Second Amendment with the RRMD Nos. 5 and 6 Boards. Following discussion, upon a motion duly made by Director Jones, seconded by Director Linhardt and, upon vote, unanimously carried, the RRMD Nos. 5 and 6 Boards approved the Second Amendment to Joint Resolution regarding Water Resource Credit Fees between RRMD Nos. 1, 5 and 6.

Fourth Amendment to Joint Resolution Concerning the Imposition of

Development Fees among RRMD Nos. 5 and 6: Attorney Hoistad reviewed the Fourth Amendment with the RRMD Nos. 5 and 6 Boards. Following discussion, upon a motion duly made by director Jones, seconded by Director Linhardt and, upon vote, unanimously carried, the RRMD Nos. 5 and 6 Boards approved the Fourth Amendment to Joint Resolution Concerning the Imposition of Development Fees among RRMD Nos. 5 and 6.

Intergovernmental Agreement between the City of Lone Tree and CDOT

for the Havana Bikeway: Attorney Hoistad reviewed the Intergovernmental with the RRMD No. 5 Board. Following discussion, upon a motion duly made by Director Simon, seconded by Director Linhardt and, upon vote, unanimously carried, the RRMD No. 5 Board acknowledged the Intergovernmental Agreement between the City of Lone Tree and CDOT for the Havana Bikeway.

Intergovernmental Agreement Concerning Construction Funding and

Management (Havana Street Bikeway Project) between RRMD No. 5 and

the City of Lone Tree: Attorney Hoistad reviewed the Intergovernmental with the RRMD No. 5 Board. Following discussion, upon a motion duly made by Director Simon, seconded by Director Linhardt and, upon vote, unanimously carried, the RRMD No. 5 Board approved the Intergovernmental Agreement Concerning Construction Funding and Management (Havana Street Bikeway Project) between RRMD No. 5 and the City of Lone Tree.

Project Management Work Allocation Agreement – Havana Street

Bikeway between RRMD No. 5 and the City of Lone Tree: Attorney Hoistad reviewed the Agreement with the RRMD No. 5 Board. Following discussion, upon a motion duly made by Director Simon, seconded by Director Linhardt

RECORD OF PROCEEDINGS

and, upon vote, unanimously carried, the RRMD No. 5 Board approved the Project Management Work Allocation Agreement – Havana Street Bikeway between RRMD No. 5 and the City of Lone Tree.

City of Lone Tree, Colorado Subdivision Improvement Agreement for Ridgeway East Subdivision Filing No. 3 (Couplet Area) by and between the City of Lone Tree, Colorado and RRMD No. 5: Attorney Hoistad reviewed the Agreement with the RRMD No. 5 Board. Following discussion, upon a motion duly made by Director Miller, seconded by Director Jones and, upon vote, unanimously carried, the RRMD No. 5 Board approved the City of Lone Tree, Colorado Subdivision Improvement Agreement for Ridgeway East Subdivision Filing No. 3 (Couplet Area) by and between the City of Lone Tree, Colorado and RRMD No. 5, subject to finalization.

City of Lone Tree, Colorado Subdivision Improvement Agreement for Ridgeway East Subdivision Filing No. 4 by and between the City of Lone Tree, Colorado and RRMD No. 5: Attorney Hoistad reviewed the Agreement with the RRMD No. 5 Board. Following discussion, upon a motion duly made by Director Miller, seconded by Director Jones and, upon vote, unanimously carried, the RRMD No. 5 Board approved the City of Lone Tree, Colorado Subdivision Improvement Agreement for Ridgeway East Subdivision Filing No. 4 by and between the City of Lone Tree, Colorado and RRMD No. 5, subject to finalization.

Early Grading Permit Agreement between RRMD No. 5 and the City of Lone Tree for RidgeGate East Filing No. 3: Attorney Hoistad reviewed the Agreement with the RRMD No. 5 Board. Following discussion, upon a motion duly made by Director Miller, seconded by Director Matthews and, upon vote, unanimously carried, the RRMD No. 5 Board approved the Early Grading Permit Agreement between RRMD No. 5 and the City of Lone Tree for RidgeGate East Filing No. 3.

Agreement regarding Excess Dirt between RRMD No. 5, Ridgeway Investments, Inc., and Century Land Holdings, LLC: Attorney Hoistad reviewed the Agreement with the RRMD No. 5 Board. Following discussion, upon a motion duly made by Director Miller, seconded by Director Matthews and, upon vote, unanimously carried, the RRMD No. 5 Board approved the Agreement regarding Excess Dirt between RRMD No. 5, Ridgeway Investments, Inc., and Century Land Holdings, LLC.

License Agreement for Encroachment #566 between RRMD No. 5 and Public Service Company of Colorado: Attorney Hoistad reviewed the License Agreement with the RRMD No. 5 Board. Following discussion, upon a motion duly made by Director Miller, seconded by Director Linhardt and, upon vote, unanimously carried, the RRMD No. 5 Board approved the License

RECORD OF PROCEEDINGS

Agreement for Encroachment #566 between RRMD No. 5 and Public Service Company of Colorado, subject to revisions.

District Infrastructure Agreement among RRMD No. 5, Ridgeway Investments, Inc., and CD Holdings Company LLC: This item was deferred.

Amendment to District Infrastructure Agreement among RRMD No. 5, Ridgeway Investments, Inc., and Century Land Holdings, LLC (Century Living): This item was deferred.

MANAGER MATTERS

2024 Insurance:

Cyber Security and Increased Crime Coverage: Attorney Hoistad reviewed the cyber security and increased crime coverage with the Boards. Following discussion, upon a motion duly made by Director Simon, seconded by Director Jones and, upon vote, unanimously carried, the RRMD Nos. 4 and 5 Boards approved an increase of cyber security and crime coverage to \$250,000.00.

Insurance Committee to make final determinations regarding insurance:
This was not necessary.

Renewal of Districts' insurance and Special District Association (SDA) membership for 2024: Following discussion, upon a motion duly made by Director Simon, seconded by Director Jones and, upon vote, unanimously carried, the Boards approved the 2024 insurance renewals through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson and authorized membership in the SDA.

Service Agreement for Engineering Consulting and Construction Services (2024 East Side Miscellaneous Services) between RRMD No. 5 and Diverse Project Consultants, LLC: This item was deferred.

2024 Miscellaneous Service Agreement – East Side between RRMD No. 5 and Merrick & Company: Following review and discussion, upon a motion duly made by Director Simon, seconded by Director Linhardt and, upon vote, unanimously carried, the RRMD No. 5 Board approved the 2024 Miscellaneous Service Agreement – East Side between RRMD No. 5 and Merrick & Company.

Service Agreement for 2024 Landscape Maintenance and Snow Removal Services between RRMD No. 5 and BrightView Landscape Services, Inc.:
This item was deferred.

Water and/or Sewer Main Improvement Agreement for Ridgeway East Filing No. 3 between RRMD No. 5 and Parker Water and Sanitation District: Following discussion, upon a motion duly made by Director Simon,

RECORD OF PROCEEDINGS

seconded by Director Linhardt and, upon vote, unanimously carried, the RRMD No. 5 Board approved the Water and/or Sewer Main Improvement Agreement for Ridgegate East Filing No. 3 between RRMD No. 5 and Parker Water and Sanitation District.

Cash in Lieu Letter of Credit Financial Guarantee Agreement between RRMD No. 5 and Parker Water and Sanitation District: Following discussion, upon a motion duly made by Director Simon, seconded by Director Linhardt and, upon vote, unanimously carried, the RRMD No. 5 Board approved the Cash in Lieu Letter of Credit Financial Guarantee Agreement between RRMD No. 5 and Parker Water and Sanitation District.

Proposal from Merrick & Company for Bid and Construction Support Services (Badger Gulch Trunk Sanitary Sewer) and authorize execution of Service Agreement for said services: Following discussion, upon a motion duly made by Director Simon, seconded by Director Linhardt and, upon vote, unanimously carried, the RRMD No. 5 Board approved the proposal from Merrick & Company for Bid and Construction Support Services (Badger Gulch Trunk Sanitary Sewer) and authorized execution of Service Agreement for said services.

Change Order No. 1 to Service Agreement for Lighting & Electrical Design Consulting between RRMD No. 5 and Clanton & Associates, Inc.: Following review, upon a motion duly made by Director Simon, seconded by Director Linhardt and, upon vote, unanimously carried, the District No. 5 Board approved Change Order No. 1 to Service Agreement for Lighting & Electrical Design Consulting between RRMD No. 5 and Clanton & Associates, Inc. in the amount of \$30,000.00.

**BOARD MEMBER
ITEMS**

None.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Boards at this time, Director Simon adjourned the meeting.

Respectfully submitted,

DocuSigned by:
Elizabeth Matthews
By _____
18B877B2561B4D8...
Secretary for the Meeting