

RAMPART RANGE METROPOLITAN DISTRICT NOS. 1, 2, 3 & 7

8390 E. Crescent Pkwy., Suite 300

Greenwood Village, CO 80111

Phone: 303-779-5710

www.ramd.org

NOTICE OF SPECIAL MEETING/BUDGET HEARING AND AGENDA

DATE: December 4, 2024

TIME: 10:15 a.m.

LOCATION: Coventry Development Corp.
9978 Sky Ridge Ave., Suite 415
Lone Tree, Colorado 80124

Board of Directors

Keith D. Simon

Elizabeth Matthews

Darryl Jones

Ken Linhardt

Vacant

Office

President

Secretary

Treasurer

Assistant Secretary

Term Expires

May, 2027

May, 2025

May, 2025

May, 2027

May, 2027

I. ADMINISTRATIVE MATTERS

- A. Confirm quorum, call to order and present disclosures of potential conflicts of interest.
- B. Approve agenda, confirm location of meeting and posting of meeting notices.
- C. Public Comment.
Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- D. Discuss business to be conducted in 2025 and location (**virtual and/or physical**) of meetings. Schedule regular meetings (proposed date/time: Fourth Wednesday monthly at 3:00 p.m.) and consider adoption of RRMD Nos. 1, 2, 3 & 7 Resolutions Establishing Regular Meeting Dates, Times and Location, and Designating Location for Posting 24-Hour Notices (enclosure).
- E. Discuss Section 32-1-809, C.R.S., reporting requirements (Transparency Notice) and mode of eligible elector notification (post on SDA and Districts' websites).
- F. Discuss requirements of Section 32-1-306, C.R.S., and direct staff regarding compliance for 2024 (Annual Map Filing).

II. CONSENT AGENDA

- A. Review and consider approval of RRMD Nos. 1, 2, 3 & 7 minutes from the September 25, 2024 Regular Meeting (enclosure).

- B. Ratify approval of Service Agreement for Professional Engineering and Surveying Services (Mesa Tops Water Booster Pump Station) between RRMD No. 1 and Merrick & Company, in the amount of \$446,180.00 (enclosure).
- C. Ratify approval of Service Agreement for Geotechnical Evaluation services (Havana Street Water Main and Booster Station), between RRMD No. 1 and Ground Engineering Consultants, Inc., in the amount of \$12,700.00 (enclosure).
- D. Ratify approval of Construction Contract for Commonwealth Street sidewalk repairs between RRMD No. 1 and Colorado Asphalt Services, Inc. (“CASI”), in the amount of \$18,534.00 (enclosure).

III. ENGINEER/CONSTRUCTION MATTERS

- A. Engineering/Design Report (Carson Besgrove).
- B. Construction Report (Ernie Warzecha).

IV. LANDSCAPE MATTERS

- A. Landscape Update (Leigh Dufresne/BrightView).

V. FINANCIAL MATTERS

- A. Review and ratify approval of RRMD No. 1 prior claims (enclosure).
- B. Review RRMD No. 1 cash position report – informational only (to be distributed).
- C. Review and consider acceptance of RRMD No. 1 September 30, 2024 Financial Statements (to be distributed).
- D. Conduct Public Hearings to Consider District Nos. 1, 2, 3 & 7 Amendments to 2024 Budgets; Consider Adoption of Resolutions to Amend 2024 Budgets, if necessary.
- E. Conduct Public Hearings to Consider Rampart Range Metropolitan District Nos. 1, 2, 3 & 7 2025 Budgets; Consider Adoption of Resolutions to Adopt the 2025 Budgets and Appropriate Sums of Money; and Resolutions to Set Mill Levies (enclosures – draft budgets and Resolutions).
- F. Discuss and consider adoption of Resolution Authorizing Adjustment of District Mill Levy in Accordance with the Service Plan, if necessary.
- G. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies forms (“Certifications”) for District Nos. 1, 2, 3 & 7. Direct District Accountant to file the Certifications with the Board of County Commissioners and other interested parties.
- H. Consider the appointment of District Accountant to prepare RRMD Nos. 1, 2, 3 & 7 2026 Budgets.

- I. Consider appointment of District Accountant to prepare RRMD No. 3 Application for Exemption from Audit for 2024.
- J. Review and Consider Approval of 2024 Audit Engagement Letters with Fiscal Focus Partners LLC to perform RRMD Nos. 1, 2 & 7 2024 Audits (enclosures).

VI. LEGAL MATTERS

- A. Review and consider adoption of RRMD Nos. 1, 2, 3 & 7 Resolutions Calling a Regular Election for Directors on May 6, 2025, appointing the Designated Election Official (“DEO”), and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self- Nomination and Acceptance Forms are due by February 28, 2025. Discuss need for ballot issues and/or questions.

VII. MANAGER MATTERS

- A. Review and consider approval of Service Agreement for Engineering Consultation and Construction Services (2025 West Side Miscellaneous Services) between RRMD No. 1 and Diverse Project Consultants, LLC (enclosure).
- B. Review and consider approval of 2025 Miscellaneous Service Agreement – West Side between RRMD No. 1 and Merrick & Company (enclosure).
- C. Review and consider approval of Service Agreement for 2025 Landscape Maintenance and Snow Removal Services between RRMD No. 1 and BrightView Landscape Services, Inc. (enclosure).
- D. Review and consider approval of Service Agreement for Concrete Repair Services (near Regency at Ridgegate) between RRMD No. 1 and BrightView Landscape Services, Inc. in the amount of \$94,100.00 (enclosure)
- E. Review and consider approval of RRMD Nos. 1, 2, 3 & 7 Property and Liability Coverage renewal for 2025. Discuss changes needed to property schedule (if any) (enclosures).
- F. Review and consider approval of RRMD Nos. 1, 2, 3 & 7 worker’s compensation for 2025 (enclosures).
- G. Authorize renewal of RRMD Nos. 1, 2, 3 & 7 SDA membership.
- H. Authorize Board member or committee to work with District staff to transition website to ADA compliant hosting platform (enclosure).
- I. Acknowledge responsibility of RRMD No. 1 to meet ADA compliance matters on the shared website.
- J. Review and consider approval of Statement(s) of Work (SOW) between RRMD Nos. 1, 2, 3 & 7 and CliftonLarsonAllen LLP for 2025 (enclosures).

VIII. BOARD MEMBER ITEMS

IX. OTHER BUSINESS

X. ADJOURNMENT

The next meeting is scheduled for January 22, 2025 at 3:00 p.m.