

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF
THE BOARDS OF DIRECTORS OF THE
RAMPART RANGE METROPOLITAN DISTRICT NOS. 4, 5, 6 & 8
(THE “DISTRICTS”)
HELD
APRIL 26, 2023**

A regular meeting of the Boards of Directors of the Rampart Range Metropolitan District Nos. 4, 5, 6, & 8 (referred to hereafter as the “Boards”) was convened on April 26, 2023 at 3:39 p.m. at Coventry Development Corp., 9878 Schwab Way, Suite 415, Lone Tree, Colorado. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Keith Simon, President
Darryl Jones, Treasurer
Elizabeth Matthews, Secretary
Ken Linhardt, Assistant Secretary

The absence of Director Kershishnik was excused.

Also, In Attendance Were:

Denise Denslow, Nic Carlson and Susan Sanchez; CliftonLarsonAllen LLP (“CLA”)
Jon Hoistad, Esq.; McGeady Becher P.C.
Dennis Bedford; BrightView Landscape Services, Inc. (“BrightView”)
Carson Besgrove; Merrick & Company
Ernie Warzecha; Diverse Project Consultants
John Connelly; Coventry Development Corp.
Jennifer Miller; Shea Homes

ADMINISTRATIVE MATTERS

Quorum/call to order/disclosures of potential conflicts of interest: Director Simon called the meeting to order and confirmed the presence of a quorum.

The Boards discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Boards of Directors to the Secretary of State. The members of the Boards were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Boards’ members prior to this meeting in accordance with statute. It was noted by Attorney Hoistad that disclosures of potential conflicts of interest were filed with the Secretary of State for all directors, and no additional conflicts were disclosed at the meeting.

Agenda, location of meeting and posting of meeting notices: The Boards

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reviewed the Agenda for the meeting. Following discussion, upon motion duly made by Director Jones, seconded by Director Linhardt and, upon vote, unanimously carried, the Boards approved the Agenda, as amended.

The Boards entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the Districts' Board meeting. Following discussion, and upon motion duly made by Director Jones, seconded by Director Linhardt and, upon vote, unanimously carried, the Boards determined to conduct the meeting at the above-stated date, time, and location, which is within 20 miles of the Districts. It was further noted that notice of the time, date and location was duly posted and that no objections to the location or any requests that the meeting place be changed by taxpaying electors within the Districts' boundaries have been received.

Public Comment: There were no public comments.

Results of May 2, 2023 Regular Elections: Attorney Hoistad informed the Board that the May 2, 2023 Regular Elections have been canceled pursuant to Statute because the Districts did not receive more self-nominations than seats available. Directors Simon and Linhardt were re-elected to four-year terms and Jennifer Miller was elected to a four-year term, replacing Director Kershisnik on the District No. 5 Board. Oaths will be administered following May 2, 2023.

CONSENT AGENDA

Minutes of December 6, 2022 Special Meeting and RRMD No. 5 February 2, 2023 Special Meeting:

Change Order No. 07 to Construction Contract for MD5-014B TOD RidgeGate Streets and Utilities, Filing 1 Phase 2 between Rampart Range Metropolitan District No. 5 ("RRMD No. 5") and Brannan Construction Company (reconcile construction quantities) in the deductive amount of (-\$126,818.57):

Work Order 1.1 to Construction Contract for MD5-019 East Side Landscaping regarding Larry L. Levin Park Landscaping between RRMD No. 5 and Brightview Landscaping Development, Inc. in the amount of \$1,304,423.50:

Work Order 1.2 regarding Phase 1-A, Koebel ROW Improvements Construction and Warranty between RRMD No. 5 and Brightview Landscape Development, Inc. in the amount of \$213,184.04:

Change Order No. 01 to Work Order No. 1.1 Construction Contract for MD5-019 East Side Landscaping regarding Larry L. Levin Park Landscaping between RRMD No. 5 and Brightview Landscaping Development, Inc. (revision of time to schedule) in the amount of \$0:

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Service Agreement between RRMD No. 5 and Clanton & Associates, Inc. for Lighting and Electrical Design Consulting in the amount of \$20,500.00:

Change Order No. 01 to Service Agreement for RidgeGate Parkway Filing No. 3 between RRMD No. 5 and Clanton & Associates (Additional Scope) in the amount of \$14,600.00:

Change Order No. 01 to Service Agreement for Landscape Architecture and Design between RRMD No. 5 and Consilium Design, Inc. for RidgeGate Parkway Couplet Center Streetscape, in the amount of \$21,500.00:

Change Order No. 02 to Service Agreement for Landscape Architecture and Design between RRMD No. 5 and Consilium Design, Inc. for RidgeGate Parkway Couplet Center Streetscape, in the amount of \$3,000.00:

Change Order No. 01 to the Service Agreement for Landscape Architecture Design (RidgeGate Parkway, Phase 1) between RRMD No. 5 and Consilium Design, Inc. (RidgeGate Streetscape Phase 1-A and Phase 1-B) in the amount of \$6,000.00:

Change Order No. 01 to Service Agreement for Streetscape Master Plan (RidgeGate Parkway and South Havana Street) between RRMD No. 5 and Consilium Design, Inc. (on-going Bid Administration) in the amount of \$7,500.00:

MSA for Design and Construction Administration Services between RRMD No. 5 and Consilium Design, Inc.:

Task Order No. 01 to MSA for Design and Construction Administration Services between RRMD No. 5 and Consilium Design, Inc. (Larry L. Levin Park Construction Administration) in the amount of \$10,350.00:

Task Order No. 02 to MSA for Design and Construction Administration Services between RRMD No. 5 and Consilium Design, Inc. (Phase 1A RTD Garage, S. Havana ROW) in the amount of \$7,875.00:

Task Order No. 03 to MSA for Design and Construction Administration Services between RRMD No. 5 and Consilium Design, Inc. (RidgeGate Station TOD, Phase 1 Streetscape) in the amount of \$6,130.00:

Task Order No. 04 to MSA for Design and Construction Administration Services between RRMD No. 5 and Consilium Design, Inc. (Classification Rate for Nexcore Streetscape) in the amount of \$5,450.00:

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Task Order No. 05 to MSA for Design and Construction Administration Services between RRMD No. 5 and Consilium Design, Inc. (Classification Rate for Phase 1A Koebel ROW) in the amount of \$2,500.00:

Task Order No. 06 to MSA for Design and Construction Administration Services between RRMD No. 5 and Consilium Design, Inc. (Classification Rate for RidgeGate Parkway Phase 1B) in the amount of \$6,854.00:

Construction Contract between RRMD No. 5 and CTF Construction, LLC for Havana Street Sidewalk Project in the amount of \$37,620.00:

Change Order No. 01 to Construction Contract between RRMD No. 5 and CTF Construction, LLC (additional haul off work) in the amount of \$1,900.00:

Change Order No. 02 to Service Agreement for Construction Management Services for MD5-014B between RRMD No. 5 and Diverse Project Consultants, LLC (additional construction services due to Brannan overdue for completion) in the amount of \$5,000.00:

Service Agreement for MD5-018 Construction Management Services (RidgeGate Parkway – Lyric Street Traffic Signal Project) between RRMD No. 5 and Diverse Project Consultants, LLC in the amount of \$113,000.00:

Service Agreement for MD5-019 Construction Services (RidgeGate East Multiple Landscape Projects 2023) between RRMD No. 5 and Diverse Project Consultants, LLC in the amount of \$101,000.00:

Service Agreement for MD5-020 Construction Management Services (RidgeGate City Center Phase 1 Earthwork) between RRMD No. 5 and Diverse Project Consultants, LLC in the amount of \$77,000.00:

Change Order No. 02 to On-Call Services Agreement between RRMD No. 5 and Felsberg Holt & Ullevig, Inc. in the amount of \$10,000.00:

Change Order No. 01 to Service Agreement for Traffic Signalization Design (Havana Street/High Note Avenue) between RRMD No. 5 and Felsberg Holt & Ullevig, Inc. in the amount of \$2,000.00:

Change Order No. 01 to Service Agreement for Traffic Signal Design (RidgeGate Parkway Couplet) between RRMD No. 5 and Felsberg Holt & Ullevig, Inc. in the amount of \$5,000.00:

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Construction Contract for MD5-020 (RidgeGate City Center Phase 1 Earthwork Project) between RRMD No. 5 and Fiore & Sons, Inc. in the amount of \$1,108,306.58:

License Agreement for MD5-020 project between Ridgeway Investments, Inc. and Fiore & Sons, Inc.:

Change Order No. 01 to Construction Contract Agreement for MD5-020 between RRMD No. 5 and Fiore & Sons, Inc. in the amount of \$14,121.50:

Service Agreement for Material Testing and Special Inspection Services between RRMD No. 5 and Ground Engineering Consultants, Inc. for RidgeGate City Center Phase 1 Earthwork in the amount of \$22,180.00:

Service Agreement for Larry Levin Park Wall Review between RRMD No. 5 and Ground Engineering Consultants, Inc. in the amount of \$1,250.00:

Service Agreement for Material Testing and Special Inspection Services between RRMD No. 5 and Ground Engineering Consultants, Inc. for Larry Levin Park in the amount of \$14,575.00:

2023 Miscellaneous Service Agreement – East Side between RRMD No. 5 and Merrick & Company in the amount of \$150,000.00:

Change Order No. 01 to Service Agreement for Construction Support for Ridgeway Parkway Couplets between RRMD No. 5 and Merrick & Company in the amount of \$154,500.00:

Change Order No. 03 to Service Agreement for RidgeGate Parkway Station TOD Phase 2 Bid and Construction Support between RRMD No. 5 and Merrick & Company in the amount of \$32,000.00:

Change Order No. 04 to Service Agreement for RidgeGate Parkway Station TOD Phase 2 Bid and Construction Support between RRMD No. 5 and Merrick & Company in the amount of \$7,000.00:

Service Agreement for Construction Support between RRMD No. 5 and Merrick & Company for MD5-019 Streetscape Phase 1 in the amount of \$50,000.00:

Service Agreement for Bid and Construction Support Services between RRMD No. 5 and Merrick & Company for RidgeGate East Filings 2 and 3 in the amount of \$450,000.00:

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Change Order No. 02 to Service Agreement for Professional Engineering and Design Services between RRMD No. 5 and Merrick & Company (Design Revisions and Final Design for Filings 2, 3, and 4 (MD5-012, MD5-015 and MD5-016)) in the amount of \$160,000.00:

License Agreement between RRMD No. 5 and Public Service Company of Colorado (“PSCO”) for Xcel Gas Main Crossing-Littleton Lateral Relocation:

Off-Site Distribution Line Extension Agreement (Electric) by and between RRMD No. 5 and Public Service Company of Colorado d/b/a Xcel Energy in the amount of \$3,050.95:

On-Site Distribution Line Extension Agreement (Electric) by and between RRMD No. 5 and Public Service Company of Colorado d/b/a Xcel Energy in the amount of \$67,842.56:

Change Order No. 02 to Construction Contract for MD5-018 Ridgeway Parkway Lyric Traffic Signal Project between RRMD No. 5 and Sturgeon Electric Company, Inc. (additional cost reconciliation) in the amount of \$54,930.39:

Work Change Directive No. 2 to Construction Contract for the Lyric Street Signal Improvement Project MD5-018 between RRMD No. 5 and Sturgeon Electric Company, Inc. (installation of conduit and pull boxes and fiber optic in support of the City’s fiber optic signalization along Ridgeway Parkway) in the amount of \$169,430.00:

Work Change Directive No. 3 to Construction Contract for the Lyric Street Signal Improvement Project MD5-018 between RRMD No. 5 and Sturgeon Electric Company, Inc. (additional 1 pedestrian lighting along Ridgeway Pkwy. from CDOT to the Couplet (High Note-Ridgeway Pkwy.) in the amount of \$602,390.00:

Amendment to Agreement Regarding Construction Consulting Service for Happy Canyon Creek Upstream of RidgeGate Parkway (Agreement No. 20-12.02B Project No. 107842) between RRMD No. 5, Urban Drainage and Flood Control District dba Mile High Flood District and Concrete Express, Inc.:

Resolution Consenting to the Adoption of the Second Amendment to the Service Plan for the Southeast Public Improvement Metropolitan District, Whose Boundaries and Services will Overlap with the Boundaries and Services of Rampart Range Metropolitan District Nos. 1 – 9:

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Director Simon reviewed the Consent Agenda with the Boards. Following review and discussion, upon a motion duly made by Director Simon, seconded by Director Matthews and, upon vote, unanimously carried, the Boards approved and/or ratified, as appropriate, the Consent Agenda.

ENGINEER/CONSTRUCTION MATTERS

Engineering/Design Report: Mr. Besgrove reviewed the below with the Boards:

Ridgegate East Filing 1: Mr. Besgrove reported the City of Lone Tree (“COLT”) granted probational acceptance of the Ridgegate East Filing 1 Street & Storm Sewer on March 28th (Brannan Project MD5-014B).

Ridgegate Parkway / Lyric Street Traffic Signal: Mr. Besgrove reported additional fiber optic conduit from Lyric Street to High Note Avenue has been change ordered into the Sturgeon contract (MD5-018) so that fiber can be installed prior to the Phase 1B landscape.

Ridgegate Streetscape: Mr. Besgrove reported the High Note Avenue irrigation meter that supports Ridgegate Parkway Phase 1B streetscape is ready for approval by Parker Water & Sanitation District (“PWSD”). CLA mailed checks for fees on April 24th. This will be issued to Brightview as a work order.

Ridgegate East Filing 2 (High Note Avenue east of Havana): Mr. Besgrove reported the street, storm and traffic signal plans and GESC were submitted to COLT on April 14th for approval. The water construction plans were submitted to PWSD on April 4th for approval.

Ridgegate East Filing 3: Mr. Besgrove reported the revised final plat package (High Note Avenue and Rhapsody) was submitted to COLT on April 17th. Merrick is to submit Filing 3 to PWSD on May 3rd.

Ridgegate East Filing 4: Mr. Besgrove reported it is Merrick’s understanding that COLT has accepted the typical section and ROW width proposed by the Century Team. Once Merrick receives the official approval from COLT, Merrick will complete the roadway design and prepare for submittal to COLT.

Ridgegate East Filing 2 & 3 Bid: Mr. Besgrove reported that the bids are due on May 9th. Merrick is releasing Addendum 1 on April 27th. The only contractor to attend the pre-bid meeting was Fiore & Sons. A total of seven general contractors have requested the plans.

Construction Report: Mr. Warzecha updated the Boards, noting construction on Larry L. Levin Park will begin soon. The landscaping in front of Koebel has started and trees on Havana have been planted. The Fiore grading portion has also begun.

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FINANCIAL MATTERS

Claims: Ms. Sanchez reviewed the prior claims with the RRMD No. 5 Board. Upon a motion duly made by Director Linhardt, seconded by Director Matthews and, upon vote, unanimously carried, the RRMD No. 5 Board ratified approval of prior claims totaling \$2,579,015.68, including check numbers 1730 to 1846. 2 wire transfers and 3 ACH payments.

Cash Position Report: Ms. Sanchez reviewed the Cash Position Report, noting that this is informational only.

District Nos. 4, 6 and 8 Applications for Exemption from 2022 Audit: Ms. Sanchez reviewed the Applications with the Boards. Following discussion, upon a motion duly made by Director Matthews, seconded by Director Simon and, upon vote, unanimously carried, the RRMD Nos. 4, 6 & 8 Boards ratified approval of the Applications for Exemption from 2022 Audit.

Increases in interest rates and arbitrage with RRMD No. 5: Ms. Sanchez discussed the increase in the interest rates and arbitrage with the RRMD No. 5 Board, noting that she is monitoring arbitrage compliance, and recommended engagement of Arbitrage Compliance Specialists to do the first annual arbitrage report, and the RRMD No. 5 Board authorized same.

Signer on the East Side checking accounting with First Bank: Ms. Sanchez reviewed with the RRMD No. 5 Board. Following discussion, upon a motion duly made by Director Simon, seconded by Director Linhardt and, upon vote, with Director Jones abstaining, the RRMD No. 5 Board ratified authorization of Director Jones being added as a signer on the East Side checking account with First Bank.

LEGAL MATTERS

District Infrastructure Agreement between RRMD No. 5, Ridgeway Investments, Inc. ("RGI") and Echelon Lone Tree, LLC: Attorney Hoistad reported that Echelon Lone Tree, LLC had fallen out of contract to purchase property on the East Side. Following discussion, upon a motion duly made by Director Simon, seconded by Director Jones and, upon vote, unanimously carried, the RRMD No. 5 Board rescinded approval of the District Infrastructure Agreement between RRMD No. 5, Ridgeway Investments, Inc. ("RGI") and Echelon Lone Tree, LLC.

Confirmation of Termination of Temporary Drainage Easement Agreement over lot 2A-3, Ridgeway East Filing No. 1, 2nd Amendment by and between RRMD No. 5 and the City of Lone Tree: Attorney Hoistad reviewed the Confirmation of Termination with the RRMD No. 5 Board. Following discussion, upon a motion duly made by Director Linhardt, seconded by Director Simon and, upon vote, unanimously carried, the RRMD No. 5 Board ratified approval of the Confirmation of Termination of Temporary

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Drainage Easement Agreement over lot 2A-3, Ridgeway East Filing No. 1, 2nd Amendment by and between RRMD No. 5 and the City of Lone Tree.

License Agreement for Mural Installation at Ridgeway Parkway Station between RRMD No. 5 and the Regional Transportation District: Attorney Hoistad reviewed the License Agreement with the RRMD NO. 5 Board. Following discussion, upon a motion duly made by Director Simon, seconded by Director Matthews and, upon vote, unanimously carried, the RRMD No. 5 Board approved the License Agreement for Mural Installation at Ridgeway Parkway Station between RRMD No. 5 and the Regional Transportation District.

MANAGER
MATTERS

Agreement Regarding Construction, Establishment, and Monitoring of Development Improvement Project Drainage and Flood Control Improvements for Happy Canyon Creek Upstream of Ridgeway Parkway (Agreement No. 23-04.19 Project No. 107842) between RRMD No. 5 and Urban Drainage and Flood Control District dba Mile High Flood District: Ms. Denslow reviewed the Agreement with the RRMD No. 5 Board. Following discussion, upon a motion duly made by Director Jones, seconded by Director Linhardt and, upon vote, unanimously carried, the RRMD No. 5 Board approved the Agreement Regarding Construction, Establishment, and Monitoring of Development Improvement Project Drainage and Flood Control Improvements for Happy Canyon Creek Upstream of Ridgeway Parkway (Agreement No. 23-04.19 Project No. 107842) between RRMD No. 5 and Urban Drainage and Flood Control District dba Mile High Flood District.

BOARD MEMBER
ITEMS

Director Jones mentioned the sign at Larry Levin Park, which needs to conform to approved SIA's.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Boards at this time, Director Simon adjourned the meeting at 4:32 p.m.

Respectfully submitted,

DocuSigned by:
Elizabeth Matthews
By _____
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Secretary for the Meeting

RECORD OF PROCEEDINGS

**MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTOR OF THE
RAMPART RANGE METROPOLITAN DISTRICT NO. 5
(THE “DISTRICT”)
HELD
JUNE 2, 2023**

A special meeting of the Board of Directors of the Rampart Range Metropolitan District No. 5 (referred to hereafter as the “Board”) was convened on June 2, 2023 at 1:02 p.m. virtually via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Keith Simon, President
Darryl Jones, Treasurer
Elizabeth Matthews, Secretary
Ken Linhardt, Assistant Secretary

The absence of Director Miller was excused.

Also, In Attendance Were:

Nic Carlson and Susan Sanchez; CliftonLarsonAllen LLP (“CLA”)
Jon Hoistad, Esq.; McGeady Becher P.C.
Carson Besgrove; Merrick & Company
Ernie Warzecha; Diverse Project Consultants
John Connelly; Coventry Development Corp.

ADMINISTRATIVE MATTERS

Quorum/call to order/disclosures of potential conflicts of interest: Director Simon called the meeting to order and confirmed the presence of a quorum.

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. It was noted by Attorney Hoistad that disclosures of potential conflicts of interest were filed with the Secretary of State for all directors, and no additional conflicts were disclosed at the meeting.

Agenda, location of meeting and posting of meeting notices: The Board reviewed the Agenda for the meeting. Following discussion, upon motion duly made by Director Matthews, seconded by Director Linhardt and, upon vote, unanimously carried, the Board approved the Agenda, as presented.

RECORD OF PROCEEDINGS

The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. Following discussion, and upon motion duly made by Director Matthews, seconded by Director Linhardt and, upon vote, unanimously carried, the Board determined to conduct the meeting virtually via Microsoft Teams at the above-stated date and time. It was further noted that notice of the time, date and video link information was duly posted and that no objections, or any requests that the means of hosting the meeting be changed by taxpaying electors within the District's boundaries.

Public Comment: There were no public comments.

Results of May 2, 2023 Regular Election: Attorney Hoistad informed the Board that the May 2, 2023 Regular Election had been canceled pursuant to Statute because the District did not receive more self-nominations than seats available. Upon a motion duly made by Director Simon, seconded by Director Linhardt and, upon vote, unanimously carried, the Board appointed the following officers:

President: Keith Simon
Secretary: Elizabeth Matthews
Treasurer: Darryl Jones
Assistant Secretary: Ken Linhardt
Assistant Secretary: Jennifer Miller

ENGINEER/CONSTRUCTION MATTERS

Notice of Award of Construction Contract for RidgeGate East Filing 2 and 3 Street and Utilities Project (MD5-012, MD5-015 and MD5-016): Mr. Besgrove presented the recommendation that was included in the meeting packet, noting that only one bid was received. Following review, Mr. Besgrove recommended awarding the contract to Fiore & Sons. Upon a motion duly made by Director Jones, seconded by Director Linhardt and, upon vote, unanimously carried, the Board approved the Notice of Award of Construction Contract for RidgeGate East Filing 2 and 3 Street and Utilities Project (MD5-012, MD5-015 and MD5-016) to Fiore & Sons.

BOARD MEMBER ITEMS

None.

OTHER BUSINESS


None.

ADJOURNMENT

There being no further business to come before the Board at this time, Director Simon adjourned the meeting at 1:15 p.m.

Respectfully submitted,

RECORD OF PROCEEDINGS

By  DocuSigned by:
Elizabeth Matthews
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Secretary for the Meeting

Certificate Of Completion

Envelope Id: E64301D1B2C04AEB842DDDC2EF67B961	Status: Completed
Subject: RRMD No. 5 Minutes 04-26-2023 (RRMD 4 5 6 8).pdf, Minutes 06-02-2023 RRMD5 (1).pdf	
Client Name: RRMD NO. 5	
Client Number: A514070-OS04-2023	
Source Envelope:	
Document Pages: 12	Signatures: 2
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Kathy Suazo
Time Zone: (UTC-06:00) Central Time (US & Canada)	220 S 6th St Ste 300
	Minneapolis, MN 55402-1418
	Kathy.Suazo@claconnect.com
	IP Address: 65.59.88.254

Record Tracking

Status: Original	Holder: Kathy Suazo	Location: DocuSign
7/20/2023 6:05:15 PM	Kathy.Suazo@claconnect.com	

Signer Events

Elizabeth Matthews
 ematthews@coventrydevelopment.com
 EXECUTIVE DIRECTOR
 SCHWEIGER RANCH FOUNDATION
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

 16B677B2561B4D8...
 Signature Adoption: Pre-selected Style
 Using IP Address: 76.131.205.35

Timestamp

Sent: 7/20/2023 6:07:37 PM
 Viewed: 7/21/2023 10:13:37 AM
 Signed: 7/21/2023 10:14:13 AM

Electronic Record and Signature Disclosure:
 Accepted: 7/21/2023 10:13:37 AM
 ID: 38007260-994b-4573-b30a-90db1af0183a

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Jen Henry
 jhenry@specialdistrictlaw.com
 Security Level: Email, Account Authentication (None)

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Sent: 7/21/2023 10:14:15 AM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent	Hashed/Encrypted	7/20/2023 6:07:37 PM
Certified Delivered	Security Checked	7/21/2023 10:13:37 AM
Signing Complete	Security Checked	7/21/2023 10:14:13 AM
Completed	Security Checked	7/21/2023 10:14:15 AM

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact CliftonLarsonAllen LLP:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: BusinessTechnology@CLAconnect.com

To advise CliftonLarsonAllen LLP of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at BusinessTechnology@CLAconnect.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with CliftonLarsonAllen LLP

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

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